

CITY OF FAIRFIELD
Youth Commission Meeting
MONDAY, MARCH 1, 2021, 7:00 P.M.
VIA TELECONFERENCE:

<https://fairfieldca.zoom.us/j/98723284972?pwd=T016dVpMVXFYckZ4NUwwYkR6UzJuUT09>

Password: 04752456

AGENDA

Notice to Public

The City of Fairfield is committed to providing meeting facilities that are accessible to persons with disabilities and/or have language barriers. To request meeting materials in alternative formats, or to request a sign language interpreter, real-time captioning, or other accommodation, please contact Meghan Sullivan, Parks and Recreation Manager, at least 72 hours in advance of the meeting at (707) 399-5626 or msullivan@fairfield.ca.gov. For individuals with hearing or speaking limitations, dial 7-1-1 or (800) 735-2922 (English). For Spanish, Tagalog or other language, please dial (800) 855-3000 and provide the communication assistant with the following City telephone number: (707) 399-4010.

Consistent with the Governor's Executive Order N-29-20 regarding public meetings during the COVID-19 emergency, the Fairfield Youth Commission meeting is not physically open to the public and the meeting will be held by teleconference. Members of the public can observe the meeting on Zoom at <https://fairfieldca.zoom.us/j/98723284972?pwd=T016dVpMVXFYckZ4NUwwYkR6UzJuUT09> Password: 04752456. The public can submit comments before and during the meeting at msullivan@fairfield.ca.gov or by joining the meeting and using the "raise my hand" feature (if you choose this method). All comments received prior to the start of an item will be read aloud for up to four minutes.

PURSUANT TO RALPH M. BROWN ACT, GOVERNMENT CODE SECTION 54953, ALL VOTES SHALL BE BY ROLL CALL DUE TO MEMBERS PARTICIPATING BY TELECONFERENCE

CALL TO ORDER

ROLL CALL

Member Taylor Alexander

Member Nihal Grewal

Member Christopher Knight

Member Eshan Kulkarwi

Member Shery Lauron

Member Sara Lodin

Member Danielle Murphy

Member Madelene Sciortino

Member Nadia Smith

Member Melissa Theodorus

Member Nathaniel Thomas

Member Sydeny Wang

Member Kalelah Washington

MEMBER REPORTS

PRESENTATIONS

Amy Kreimeier, Senior Planner – Community Development Department

Fairfield Forward 2050

PARKS & RECREATION MANAGER REPORT

PUBLIC COMMENTS

Persons wishing to address the Committee on subjects not on the agenda but within the jurisdiction of the Committee may do so at this time. The Committee cannot discuss or take action on matters not on the agenda for this meeting, but Members may briefly respond to statements made or questions raised by the public, ask for clarification from staff, refer the matter to staff, request staff to report back to the Committee at a subsequent meeting, or place the matter on a future agenda.

PUBLIC COMMENT INSTRUCTIONS: When joining via Zoom, please use the “raise your hand” feature or press *9 on your phone to request to speak, You will be called on by name and will have three minutes to speak, Members of the public wishing to submit their comments via email can email msullivan@fairfield.ca.gov. These comments will be forwarded to the Commission but will not be read aloud during the meeting.

MINUTES

1. Approval of Minutes from February 1, 2021

Action Required

NEW BUSINESS

1. Women’s History Month Library Series – Meghan Sullivan

Discussion Item

2. Vice Chair Appointment – Meghan Sullivan

Discussion Item

3. Earth Day Event – Meghan Sullivan

Discussion Item

4. 4th of July Event – Meghan Sullivan

Discussion Item

OLD BUSINESS

5. Youth Needs Assessment – Meghan Sullivan

Action Required

ADJOURNMENT

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the City of Fairfield to all or a majority of the Fairfield Youth Commission less than 72 hours prior to that meeting are available for public inspection at City Hall, 1000 Webster Street, Fairfield, California during normal business hours.

PUBLIC NOTIFICATION

I, Meghan Sullivan, Parks and Recreation Manager, to hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the Fairfield Youth Commission, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 1000 Webster Street, Fairfield, California on Friday, February 26, 2021.

**CITY OF FAIRFIELD YOUTH COMMISSION MEETING Virtual Zoom Meeting
Monday, February 1, 2021**

MINUTES

***Consistent with the Governor's Executive Order N-29-20 regarding public meetings during the COVID-19 emergency, the Youth Commission meeting is not physically open to the public and the meeting will be held by teleconference. Members of the public can observe the meeting by following the link**

**<https://fairfieldca.zoom.us/j/97617956834?pwd=UTRmc0RJZFBJVnJSUWh0dEtnZnQ0UT09>,
Meeting ID: 976 1795 6834, Password: 11796041.**

CALL TO ORDER

Commissioner Washington called the meeting to order at 7:07 p.m.

ROLL CALL

Commissioners: Alexander, Taylor (12/31/22), Grewal, Nihal (12/31/21), Knight, Christopher (12/31/21), Kulkarni, Eshan (12/31/22), Lauron, Shery (12/31/21), Lodin, Sara (12/31/21), Murphy, Danielle (12/31/21), Sciortino, Madelene (12/31/22), Smith, Nadia (12/31/21), Theodorus, Melissa (12/31/21), Thomas, Nathaniel (12/31/22), Washington, Kalelah (12/31/22), Wang, Sydney (12/31/22), VACANT (12/31/22), VACANT (12/31/22)

ABSENT: Lauron, Shery (12/31/2021), Sciortino, Madelene, (12/31/22), Wang, Sydney (12/31/22)

PLEDGE OF ALLEGIANCE

Commissioner Washington led the Pledge of Allegiance.

COMMISSIONER REPORTS

1. Advocacy Ad-Hoc Group Report

Commissioner Washington proposed that the Advocacy Ad-Hoc group should work on pamphlets for mental health and finding ways to reach the youth in Fairfield during the quarantine. Commissioner Theodorus brought up the Youth Needs Assessment that was discussed at previous meetings.

2. Events and Services Group Report

Commissioner Murphy proposed starting an event or donation collection for hospital workers.

3. Outreach Group Report

Ms. Cambra stated that the Outreach group will be more prevalent on social media to spread awareness on everything that the Commission has prepared. She plans on introducing Stuff the Bus or a goodie bag event to the new group.

4. City Council Meeting Report – Commissioner Murphy

Commissioner Murphy reported that the new Youth Commissioner members were

approved and appointed during the last City Council meeting.

5. Other Reports

There were no other reports given.

PRESENTATIONS

There were no presentations given.

PARKS & RECREATION MANAGER REPORT

Ms. Cambra announced that she will be on maternity leave until May or June. Katelyn from Solano Transportation Authority would like to see if Commissioners would be interested in a bike bingo activity. She mentioned that there may also be a presenter for the March formal meeting.

PUBLIC COMMENT

There was no public comment.

MINUTES

6. Approval of Minutes from December 7, 2020

Action Required

Commissioner Washington motioned to approve the minutes from December 7, 2020. Commissioner Murphy seconded the motion. The item passed unanimously.

NEW BUSINESS

7. CDBG Representative – Kalie Cambra

Action Required

Commissioner Washington discussed her role as CDBG Representative during the last term. She mentioned that the application progress will begin in mid-February, but the meetings will begin in March. Commissioner Washington motioned to elect Commissioner Murphy as the CDBG Representative. Commissioner Knight seconded the motion, and the action item passed unanimously.

8. Subcommittee groups – Meghan Sullivan and Kalie Cambra

Discussion Item

Ms. Cambra mentioned that the Commission has to choose committee groups through the email she will send out the next day. The Commissioners must state their first and second choice by Wednesday, February 3rd.

OLD BUSINESS

9. Youth Needs Assessment – Meghan Sullivan and Kalie Cambra

Discussion Item

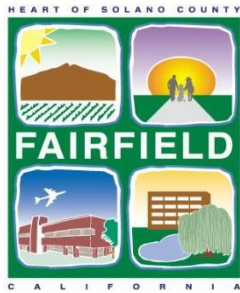
Ms. Cambra presented the Youth Needs Assessment to the Commission. She mentioned that all Ad-Hoc groups will be discussing, while Advocacy will meet to make changes and finalize it. She planned on the Youth Needs Assessment to be voted on during the March meeting.

MEETING ADJOURNED

Commissioner Washington adjourned the meeting at 7:30 p.m.

The City of Fairfield does not discriminate against any individual with a disability. City publications will be made available upon request in the appropriate format to persons with a disability. If you need an accommodation to attend or participate in this meeting due to a disability, please contact Kalie Cambra, Parks & Recreation Coordinator in advance of the meeting at 707-428-7652.

Respectfully Submitted,
Commissioner Theodorus, Secretary



Agenda Report

DATE: March 1, 2021

TO: The Youth Commission

FROM: Meghan Sullivan Parks & Recreation Manager

SUBJECT: 2020/2021 Youth Needs Assessment

RECOMMENDED ACTION

Approve the 2020/2021 Youth Needs Assessment. The purpose of this survey is to of gather input and feedback on the various strategies for youth engagement identified in the Workplan.

STATEMENT OF ISSUE

In order to best serve the youth of Fairfield and successfully complete the goals set in the 2020 Youth Commission Workplan, the Commission must consider feedback and direction on the goals from youth in the Fairfield community.

DISCUSSION

The Youth Needs Assessment has been a bi-annual project of the Youth Commission for many years. The information gathered from the assessment has been used to shape the goals and priorities of the Youth Commission.

In the past, the assessment has been an arduous task completed by in person surveys and hand tallied results. The goal for the 2020/2021 assessment is to utilize online survey tools to reach more youth in Fairfield and streamline the collection process.

The Advocacy Ad Hoc has finalized their questions and now seek approval from the commission. By approving the survey, Fairfield's youth will be able to provide input and feedback that will be used to further develop the 2021 goals of the Youth Commission.

FINANCIAL IMPACT

None

DATE: March 1, 2021

SUBJECT: 2020/2021 Youth Needs Assessment

ALTERNATIVE ACTION

The Commission may consider:

1. Accept the recommended action as stated.
2. Accept the recommended action with modifications.
3. Recommend more discussion on the topic and defer action to the April 2021 retreat.

STAFF CONTACT

Meghan Sullivan Parks & Recreation Manager

707-399-5626

msullivan@fairfield.ca.gov

